



## Wasatch County

Planning Department  
55 S 500 East Heber City, UT 84032  
(435) 657-3205  
planning@wasatch.utah.gov

Application #:	
Zone:	
Tax ID Number:	
Date Received:	
Received By:	
Reviewed By:	
Date Completed:	

### Development Review Committee Application

Application Fee: \$50.00+ Costs (Cost may include engineering review expenses)

*Note: Applicant must check off each item and provide the attached checklist with the application or it will not be processed.*

#### Owner(s) of Record

Full Name:			Date:
Last	First	M.I.	
Address:			
Street Address		Apartment/Unit #	
City		State	ZIP Code
Phone:	E-mail Address:		

#### Applicant or Authorized Representative (if other than above owner) to Whom All Correspondence Is To Be Sent

Full Name:			
Last	First	M.I.	
Address:			
Street Address		Apartment/Unit #	
City		State	ZIP Code
Phone:	E-mail Address:		

#### Project Information

Project Name:			
Project Location:			
Street Address		Subdivision/City	
Parcel Number(s)	Section(s)	Township(s)	Range(s)
Project Description: (Including number of lots or units, acreage and/or building square footage)			
Prior Approvals: (list any prior county approval/permits issued for the subject property)			

***The below checklist must be included with your application with all items checked off as complete or your application will not be processed.***

## **DRC Checklist**

### **Application Requirements for County Concept Plan:**

- ☐ Submit a complete application for Large Scale Development and pay the application fee.
- ☐ Two (2) copies of D-size sheets (24"x36").
- ☐ One (1) copy of 11"x17".
- ☐ **Provide a CD containing 'pdf' files of entire application / all documents;**
- ☐ Subdivision Name.
- ☐ Total acreage for the proposed project.
- ☐ Vicinity map showing the location of the development in relation to existing streets and other features including existing utilities and water courses in relation to the existing and planned streets within one half (½) mile.
- ☐ Location of the entire development in relation to surrounding neighborhoods and developments (Include names of adjacent developments, adjacent property owners' names and addresses, and adjacent land uses and buildings).
- ☐ A proposed lot and street layout drawn to scale of not smaller than one inch equals one hundred feet (1"=100').
- ☐ North point, scale and date. (Scale>=1"=100')
- ☐ Legal description of each of the lots.
- ☐ Location of any streets, rights of way, etc.
- ☐ Frontage on a county road or private road which meets the applicable requirements.
- ☐ Proposed or actual building site for each dwelling unit.
- ☐ The description and locations of all monuments set and established by the County or the United States Government that are near the proposed subdivision.
- ☐ Accurately drawn boundaries, showing the proper bearings and division, property tied to a section monument in State Plane coordinates.
- ☐ Lot numbers.
- ☐ Total acreage of each lot.
- ☐ Identify the following: proposed public streets, alleys or easements, as well as widths, lengths, bearings and curve data on center lines.
- ☐ High water table notice when applicable.
- ☐ 10' public utility easement around all property lines.
- ☐ Dedication of public right of ways required by Wasatch County Transportation Plan.
- ☐ Location of FEMA 100 year flood plain.
- ☐ Existing waterways (including irrigation), significant vegetation and natural features of the land;
- ☐ Existing and proposed infrastructure including all fire hydrants, water and sewer lines, storm sewer system, and all utilities, including but not limited to electricity, natural gas, telephone, cable television;
- ☐ Any additional information that the County Planner and/or Planning Commission may reasonable require in a specific instance. Where a developer owns or controls more land than he or she wishes to develop immediately, the County requires that a conceptual plan of the entire area be submitted, in which case the developer shall indicate the portion to be developed immediately and the portion to be held for future development.

### **Please Read And Sign Before Application Submittal**

I declare under penalty of perjury that I am the owner or authorized agent of the property subject to this request and the foregoing statements, answers and attached documents are true and correct. I also certify that I have fully completed the application and provided all of the above listed items other than those specifically deemed not necessary by the Planning Department. As the applicant for this proposal, I understand that applications will be reviewed for completeness by planning department staff. If complete, the application will be vested under laws and ordinances in place at the time the application was submitted. Incomplete applications will be returned to the applicant. I further understand I will be notified when my application has been deemed complete. At that time, I expect that my application will be processed within a reasonable time, considering the work load of the Planning Department.

Signature of  
Owner/ Agent: \_\_\_\_\_ Date: \_\_\_\_\_

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### **IMPORTANT:**

**Your application cannot be processed until determined complete by the Planning Staff. An application shall be considered complete when all applicable fees (such as: Special Service District, fire, out-of-pocket expenses, etc.) are paid and all items listed on the application and included checklist are provided or considered not applicable by the Planning Office. All application fees are non-refundable.**